



Deaconess Jennie Stuart Health MyChart: Sign Up Guide

MyChart at Jennie Stuart Health provides you with online access to your medical record. It can help you participate in your healthcare and communicate with your providers.

Sign up for a MyChart account

To sign up for MyChart, you must be at least 18 years old. There are several different methods of MyChart signup:

- JSH staff might sign you up directly while you're at the front desk or in the exam room.
- You might receive a MyChart activation code on your After Visit Summary.
- You might receive a text or email with an activation code.
- You might be able to use self-signup online to create a MyChart account by matching your information against what is on file in your medical record or with third-party identity verification.

Request an activation code if you don't already have one

If you don't have an activation code, you can request one online. To request an activation code online:

1. On the MyChart login page deaconess.com/MyChart click **Sign Up Now** in the **New User** section.
2. Click **Sign Up Online**.
3. Click **Match Yourself with Our Records** or **Verify with a Third Party** to supply personal verification items, such as the last four digits of your Social Security number and your date of birth and have an activation code sent to your email address or mobile phone.

Use your activation code to sign up

1. From the MyChart login page, click **Sign Up Now** in the New User section.
2. Enter your activation code and other personal verification items, such as the last four digits of your Social Security number and your date of birth. Click **Next**.
3. On the next page, choose the following:
 - **MyChart username**. This should be something that others wouldn't be likely to guess but easy for you to remember. It can be changed at any time.
 - **Password**. This should be a unique combination of numbers and letters, using both uppercase and lowercase letters. Your password must be at least eight characters and must be different from your MyChart username. Choose a password that you don't use for other websites.
 - **Security question**. This question will be used to verify your identity if you forget your MyChart password. Choose a security question from the list and enter your answer. Your answer cannot include your MyChart password.
4. On the next page, choose whether you want to receive a notification message in your personal email when there is new information available in your MyChart account. If you opt to receive email alerts, enter your email address.

Log in to MyChart

1. In your web browser, enter deaconess.com/MyChart and access the login page.
2. Enter your MyChart username and password, and click **Sign In**.